

Set-Fee Schedule for Brokers
(Effective June 2025)

Service:	Perfect for:	Fee:
<p>Listing Legal Review Package</p> <ul style="list-style-type: none"> • Resale certificate review • Title/deed check for common red flags • Memo summarizing legal disclosure issues • Follow-up Q&A by email or 15-minute call 	Brokers prepping to list properties with CIC, estate, or co-ownership complexity who want to catch legal landmines before listings go live	\$350.00 - \$750.00
<p>Offer Strategy & Review Package</p> <ul style="list-style-type: none"> • Review of PSA and addenda • Risk commentary and explanation • Suggested clauses based on deal structure • 1 business day turnaround guaranteed 	Brokers drafting or reviewing offers in FSBO, multi-offer, or custom-clause situations who want to make buyer-side offers stronger and cleaner	\$300.00 - \$600.00
<p>Deed Drafting & Title Research Package</p> <ul style="list-style-type: none"> • Custom deed drafting (Warranty, Quit Claim, etc.) • Title report review for liens, encumbrances, or red flags • Coordination guidance with escrow or title rep 	Brokers/sellers who want to clean up ownership before listing or closing for estate sales, inherited property, or off-record ownership transfers.	\$500.00 - \$900.00 + recording fees (\$203.50 for the first page + \$1.00 for each additional page)
<p>HOA Health Check Package</p> <ul style="list-style-type: none"> • Review of governing documents (Declarations, Bylaws, CC&Rs) for WUCIOA compliance • Review of Resale Certificate or POS • Summary email • Client-friendly interpretation of reserves, dues, and governance risks 	For brokers assisting buyers who need clarity on older or unclear HOAs to help their clients avoid post-close surprises.	\$750.00 - \$1,500.00
<p>Custom Addenda Drafting Package</p> <ul style="list-style-type: none"> • Compliance review and recommendations • DADU use and future rental rights 	For brokers who need solid clauses to protect their clients regarding	\$250.00 per standard clause or \$750 for a bundle of 4 standard clauses. Custom

<ul style="list-style-type: none"> • FIRPTA, septic, easement, or title caveats • Contingent on Board approval or resale docs 	contingencies, compliance, easement issues, and future use considerations	clauses may require additional fees.
<p>CIC Compliance Coaching for Brokers</p> <ul style="list-style-type: none"> • 30-min call per month or as needed • Ongoing email access for brief legal consultations, subject to reasonable use limitations • Alerts on changes in HOA law, WUCIOA, and SB 5219 • Custom disclosure templates and risk prevention checklists 	Managing brokers or high-volume listing agents who need legal backup navigating HOA-heavy pipelines	\$250 one-time consultation fee / \$1,000 monthly retainer
<p>Broker Legal Confidence Package</p> <ul style="list-style-type: none"> • 3 listing reviews • 1 HOA document deep dive • 1-hour live or Zoom training for your brokerage team (up to 10 participants) 	Serious brokers who need a one-stop legal toolkit	\$1,500.00